



CANDIDATE:						INTERVIEW DATE	
CLIENT:							
COMPANY:							
REQUIREMENT TITLE:							
INTERVIEW STAGE:	TELEPHONE		FACE-TO-FACE		TECHNICAL TESTING		
HOW DID THE INTERVIEW GO?							
HOW LONG WERE YOU THERE?							
WHAT QUESTIONS DID THEY ASK?							
HOW WAS THE ROLE DESCRIBED TO YOU?							
WHAT WERE THE PEOPLE LIKE?							
WHO ELSE DID YOU MEET?							
WHAT DID THE CLIENT SAY ABOUT A START DATE/NEXT STEP?							
HOW DO YOU FEEL YOU DID?							
WHAT INDICATION DID THE CLIENT GIVE YOU AS TO HOW YOU DID?							



WHAT WAS DISCUSSED IN TERMS OF RATE/SALARY?

HOW DOES IT COMPARE TO YOUR EXPECTATIONS?

HOW DOES IT COMPARE TO THE OTHER ROLES YOU ARE LOOKING AT?

IF I WERE ABLE TO SECURE AN OFFER - WOULD YOU ACCEPT?

AT WHAT RATE/SALARY LEVEL?

WHEN COULD YOU POTENTIALLY START?

TELL ME WHAT OTHER OPPORTUNITIES YOU ARE CURRENTLY LOOKING AT AND WHAT STAGES YOU ARE UP TO?

ADDITIONAL NOTES:

CAN YOU DO THE JOB?

DO YOU WISH TO PROGRESS FURTHER?

WOULD YOU ACCEPT IF OFFERED?



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<p>Deliver to the client constructive feedback from the candidate using the completed Candidate Interview Debrief form.</p> <p>Then go on to get the client's feedback:</p>							
HOW DID THE INTERVIEW GO?							
HOW DID THEY COMPARE TO YOUR EXPECTATIONS?							
HOW WILL THEY FIT IN WITH THE REST OF THE TEAM?							
HOW DO THEY COMPARE WITH THE OTHER PEOPLE YOU HAVE SEEN?							
DO YOU FEEL THEY CAN DO THE JOB?							
<p>HOW WOULD YOU LIKE TO PROCEED FROM HERE?</p> <p>(This is your opportunity to deal with concerns and move your candidate(s) further forward towards the money. Close the client on positive action. Keep the client up to date with what the candidates has in the pipeline and use it to create pressure!)</p>							